

**BOARD OF SELECTMEN'S MEETING AGENDA**  
**Monday April 28<sup>th</sup>, 2025 – Selectmen's Meeting Room- 5:30 p.m.**  
**2<sup>nd</sup> Floor - Town Hall, 1 Union Square, Milford NH 03055**

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# [821 7376 2341](https://us02web.zoom.us/j/82173762341?pwd=lxYTiCE1w23RqMosrH0aadETxgFGW7.1). The password is 550797. You may also join the Zoom Meeting at <https://us02web.zoom.us/j/82173762341?pwd=lxYTiCE1w23RqMosrH0aadETxgFGW7.1> Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**

**2. APPOINTMENTS – (Approximate times)**

- 5:30 p.m. – Horse Crossing Sign near 269 Osgood Road -Nicole Semales and Holly Bly (representing Paul Amato)
- 5:45 p.m. – Boys & Girls Club of Souhegan Valley's Pumpkin Festival 5K & Kids Fun Run October 11, 2025 – Holly Bly
- 6:00 p.m. – Nancy McManus-USTA Donation

**3. PUBLIC COMMENTS**

**4. DECISIONS**

**a. CONSENT CALENDAR**

- 1. Appointing Troy Neff as Deputy Tax Collector-Jessica McPherson Memo
- 2. Intent to Cut Expansion - Marmon Map 7/16 and 38/6
- 3. Site Access Agreement Extension- Marmon Utilities-Kevin Boette/Camille Memo

**b. OTHER DECISIONS**

- 1. LChip Grant for Town Clock-Katherine Kokko

**5. TOWN STATUS REPORT**

- a. Discuss Action Items-Mike Viola
- b. Audit Updates-Troy Neff
- c. Nova Time Update-Troy Neff

**6. DISCUSSIONS**

- a. Mason Road Bridge Project Update-Nicole Crawford/Leo Lessard
- b. Health Insurance Update-Karen Blow

**7. SELECTMEN'S REPORTS/DISCUSSIONS**

- a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES
- b. OTHER ITEMS (that are not on the agenda)

**8. PUBLIC COMMENTS**

**9. APPROVAL OF FINAL MINUTES**

- a. April 14, 2025

**10. INFORMATION ITEMS REQUIRING NO DECISIONS**

**MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA CONT'D**  
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## **11. NOTICES**

- Town Wide Brush Pick up – Starts today and goes to May 2<sup>nd</sup>, 2025 only. This is NOT leaves or grass clippings removal only brush. Brush is to be placed on the edge of the roadway at the curb line of your residence. Any limbs or brush larger than 4 inch in diameter or 6-foot length will be left on the ground. Materials must be placed at the curb or roadside by 6:30am. Any questions call DPW at 603-249-0685.
- The next Household Hazardous Waste Collection Day is on Saturday May 10<sup>th</sup>, 2025 at the Milford Public Works on 289 South Street, Milford, NH. The hours are 8:00am to 12 noon for collection. Please go to <https://nashuarpc.org/> for more details.
- The next Board of Selectmen's meeting is Monday May 12<sup>th</sup> 2025, in the Board of Selectmen's meeting room, 1 Union Square, Milford NH at 5:30. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before May 9<sup>th</sup>, 2025.
- The Town Clerks Office will be closed on Wednesday May 14<sup>th</sup>, 2025 for training.
- The Groundbreaking Ceremony for the Milford Wastewater Treatment Facility will take place on Wednesday May 14<sup>th</sup>, 2025 at 11:00am on 564 Nashua Street, Milford, NH.
- Milford Garden Club Annual Plant Sale is Saturday May 17<sup>th</sup> 2025 on the Community House Lawn at the corner of Union and Elm. The sale starts at 8:30am till Noon. More information can be found on their website, <https://milfordnhgardenclub.org/>
- The 5th Annual Veteran Flag Placement Day will be on Sunday, May 18<sup>th</sup>, 2025 at 12:00pm at the Riverside Cemetery.
- The Town's Memorial Day Parade will be held on Monday May 26<sup>th</sup>, 2025 at 10:00am. Assembly for the parade will start the West Street Cemetery, Milford, New Hampshire and the parade route shall be limited as follows: from the West Street Cemetery, to Elm Street, stopping at the bridge on Elm Street, and the Milford Oval, and then proceed to the VFW, One VFW Way.

## **12. NON-PUBLIC SESSION**

This Public Body may go into one or more non-public sessions under NH RSA 91-A:3 for approval of non-public minutes from:

- March 10, 2025 - RSA 91-A:3, II(b) Personnel
- March 31, 2025 - RSA 91-A:3, II (a) & (b) Personnel
- April 14, 2025 - RSA 91-A:3, II(c) Reputation

## **13. ADJOURNMENT**

## BOS Representatives on 2025 - 2026 Committees, Commissions, Boards, & Organizations

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- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - **Selectwoman Philbrick (Liaison) & Selectman Dargie (Alternate)**
- Economic Development Advisory Committee (2<sup>nd</sup> Wednesday, 7:30 a.m., Town Hall, BOS Room) - **Selectman Labonte (Liaison) & Selectwoman Philbrick (Alternate)**
- Granite Town Media (Formerly PEG Access) Advisory Committee (4<sup>th</sup> Thursday, 6:00 p.m., Town Hall, BOS Room) - **Selectman Dargie (Voting member) & Selectwoman Philbrick (Alternate)**
- Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall) - **Selectman Dargie (Voting member) & Selectman Freel (Alternate)**
- Joint Loss Management Committee (quarterly, March 7<sup>nd</sup>, June 6<sup>th</sup>, Sept 5<sup>th</sup> and Dec. 5<sup>th</sup>, 9:00 a.m., Police Facility, Community Room) - **Selectman Labonte (Liaison) & Selectman Freel (alternate)**
- Library Trustees (3<sup>rd</sup> Tuesday, 6:30 p.m., Library) - **Selectman OPEN (Liaison) & Selectman OPEN (Alternate)**
- MACC Base Meeting time and dates TBD at each meeting - **Captain Frye (Voting member)**
- MACC Base BAC Representative - **Selectman Freel (Liaison)**
- Master Plan Steering Committee - **Selectman Labonte**
- Milford Energy Advisory Committee (1<sup>st</sup> and 3<sup>rd</sup> Thursday, 5:30, Police Facility, Community Room) - **Selectman Dargie (Voting) & Selectman Freel**
- NHMA (Varied) - **Town Administrator & Selectman Dargie (Alternate)**
- Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - **Selectwoman Philbrick (Voting member) & Selectmen Freel (Alternate)**
- Recreation Commission (3<sup>rd</sup> Wednesday, 6:30 p.m., Town Hall, BOS Room) - **Selectwoman Philbrick (Liaison) & Selectman Freel (Alternate)**
- Recycling/Solid Waste Committee (3<sup>rd</sup>. Tuesday, 6:30 p.m. - **Selectman Freel (Liaison) & Selectman Daniels (Alternate)**
- Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - **Selectman Dargie (Voting member) & Selectman Labonte (Alternate)**
- Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) - **Selectman Freel (Liaison) & Selectman OPEN (Alternate)**
- Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - **Selectman Labonte & Selectwoman Philbrick (Alternate)**
- Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - **Selectman Freel & Selectwoman Philbrick (Alternate)**

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**Milford Committees & Commissions**  
**Volunteer Opportunities**

<b>Committee Name</b>	<b>Chairman/Vice Chair</b>	<b>Email</b>	<b>Member needs</b>
Conservation Commission	John Yule	jyule87@gmail.com	
Ethics Committee	Dave Alcox	madfellow2000@yahoo.com	
Granite Town Media	Nathalie Watson	snmgwat@icloud.com	
Heritage Commission	Chris Thompson, Vice Chairman	chris344@comcast.net	Needs 1 full member, 1 alternate
Milford Energy Advisory Committee	Michael Thornton	mikelt091350@gmail.com	Needs 2 full members, Needs 2 Alternates
Planning Board	Douglas Knott	dougask195@gmail.com	Needs 1 Alternate
Recreation Commission	Zach Williamson	zacharywilliamson1991@gmail.com	Needs 2 Alternates
Recycling/Solid Waste Committee	Celeste Barr	celestebarr@gmail.com	Needs 1 Full member, 1 Alternate
Traffic Safety Committee	Jason Plourde	jrplourde@yahoo.com	Needs 1 Citizen Member
Zoning Board of Adjustment	Andrea Kokko	andreakokko@kokkorealty.com	